

ND3 ATS JV SEWP VI Ordering Guide

Category B contract 80TECH26D1672 • Category C contract 80TECH26D1894

Revision B • October 30, 2026

1. About this guide

This guide explains how Federal customers obtain quotes, place orders and get support under ND3 ATS JV's NASA Solutions for Enterprise-Wide Procurement (SEWP) VI contracts. It is published on our SEWP VI web page at nd3atsjv.com and is updated within 10 business days of each contract modification.

2. Contract information

Contract vehicle	NASA Solutions for Enterprise-Wide Procurement (SEWP) VI
Contract type	Government-Wide Acquisition Contract (GWAC); multiple-award, indefinite-delivery/indefinite-quantity (IDIQ)
Contract holder	ND3 ATS JV, a joint venture of ND3 Inc. and Applied Training Solutions, LLC
Category B	80TECH26D1672 — Enterprise-wide ITC/AV Service Solutions (NAICS 541512)
Category C	80TECH26D1894 — ITC/AV Mission-Based Services (NAICS 541512)
Period of performance	November 1, 2026 – October 31, 2036 (10 years). Orders placed during the ordering period may be completed up to 60 months after the contract expires.
SEWP fee	0.34% Agency Administrative Handling Fee, included in every price quoted and never shown as a separate line item.
Authorized order types	Firm Fixed Price, Time and Material, Labor Hour, Fixed Price Award Fee, Fixed Price Incentive Fee, Fixed Price with Economic Price Adjustment, or a hybrid of these commercial types
Payment	EFT and the Government Purchase Card, accepted regardless of order size
CAGE / UEI	CAGE 9J1VO • UEI HTEJPHK97NX5
Address	201 Columbia Mall Blvd, Suite 201, Columbia, SC 29223 • (803) 603-2735

3. Scope

- **Category B** provides enterprise-wide ITC/AV service solutions: large-scale requirements that span multiple departments, locations, customers or field offices of an agency.

- **Category C** provides ITC/AV service solutions at the mission or program level. Product-only requirements are outside Category C. Category C orders are limited to \$2 million per order (including options) in the first year of contract performance and \$10 million per order in the second year; these thresholds may be removed beginning in the third year.

4. Who may order

Any Federal agency may order from SEWP VI. Support service contractors may order on the Government's behalf when their Contracting Officer has sent an authorization letter to the SEWP Program Management Office at least three days before the contractor needs ordering access (clause A.1.5). Non-Federal governments may not use the contract unless mandated by Congress.

5. Fair Opportunity (FAR 16.505(b))

Orders are placed under the contract's Fair Opportunity clause, which reads in full:

"Contractors will be provided a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office."

SEWP VI contract, clause A.1.13, Fair Opportunity and Requests for Quotes

6. How to get a quote and place an order

1. **Request a quote through SEWP.** The SEWP Quote Request Tool on the NASA SEWP website (www.sewp.nasa.gov) is the recommended way to send a requirement to ND3 ATS JV and other contract holders. Select Category B or Category C, and the NAICS code and business size that fit the requirement.
2. **Ask us questions first if it helps.** For questions about scope, labor categories or approach before you post a request, contact Marty Martinez, Program Manager • (703) 989-0370 • mmartinez@nd3atsjv.com.
3. **Receive our quote through SEWP.** Every quote states how long it is valid, and we honor any order placed within that period. Everything we quote is on contract, at or below the contract price, with the SEWP fee included.
4. **Send the order to the SEWP Program Management Office.** Agencies submit SEWP orders to sewporders@sewp.nasa.gov unless they hold an exemption. We begin work once SEWP has verified and approved the order.
5. **Kick off.** Our Program Manager contacts the Contracting Officer and technical point of contact to confirm the schedule, deliverables and points of contact for the order.

Please include the agency order number or SEWP Tracking Number on all correspondence about an order.

7. Obtaining services and support

After award, our Deputy Program Manager is the first contact for delivery and support. Call or email; there is no ticket portal to register for.

What you need	Contact
Order status, delivery and schedule	Peter Andrews, Deputy Program Manager • (270) 479-7582 • pandrews@nd3atsjv.com

What you need	Contact
Installation and on-site support	Peter Andrews, Deputy Program Manager · (270) 479-7582 · pandrews@nd3atsjv.com
Technical and software support	Peter Andrews, Deputy Program Manager · (270) 479-7582 · pandrews@nd3atsjv.com
Basic and extended warranty	Peter Andrews, Deputy Program Manager · (270) 479-7582 · pandrews@nd3atsjv.com
Quotes, contract questions, invoicing and modifications	Marty Martinez, Program Manager · (703) 989-0370 · mmartinez@nd3atsjv.com

Warranty and post-delivery policy

- Any product delivered as part of a solution carries the manufacturer’s standard commercial warranty, which we pass through to the Government.
- Extended warranty can be ordered and can begin at any time during the standard commercial warranty period. The Government may instead order monthly maintenance at a discounted monthly extended-warranty amount (clause A.1.20).
- Software maintenance, including patches, updates and upgrades, is provided under the terms of the order. Software support beyond maintenance, such as design, implementation or integration, is provided as a service and billed monthly.
- Installation, technical support and other post-delivery services are delivered as specified in each order.

8. Who to contact about an order issue

If anything about an order is not right, such as a late delivery, a quality concern, an invoice error or a needed change, contact us in this order:

1. **Peter Andrews, Deputy Program Manager** · (270) 479-7582 · pandrews@nd3atsjv.com. Peter leads customer service for every active order.
2. **Marty Martinez, Program Manager** · (703) 989-0370 · mmartinez@nd3atsjv.com. Marty is accountable for every ND3 ATS JV order and is the escalation point if an issue is not resolved.
3. **NASA SEWP Program Management Office** · (301) 286-1478 · help@sewp.nasa.gov. SEWP can help resolve any customer and contract holder issue.

9. Points of contact

ND3 ATS JV

Name and role	Phone	Email	Contact for
Marty Martinez, SEWP Program Manager	(703) 989-0370	mmartinez@nd3atsjv.com	Quotes and sales, contract questions, invoicing, modifications, escalations
Peter Andrews, SEWP Deputy Program Manager	(270) 479-7582	pandrews@nd3atsjv.com	Customer service, order status, delivery, installation, warranty, technical and software support

NASA SEWP Program Management Office (Goddard Space Flight Center)

Customer help desk	(301) 286-1478
Help and training email	help@sewp.nasa.gov
Send orders to	sewporders@sewp.nasa.gov
Fax	(301) 286-0317
SEWP home page	www.sewp.nasa.gov
SEWP VI program page	www.sewp.nasa.gov/sewpvi
ND3 ATS JV SEWP VI page	nd3atsjv.com/sewp-vi